

# MINUTES

**Meeting:** SALISBURY AREA BOARD  
**Place:** Five Rivers Health and Wellbeing Centre, Hulse Road, Salisbury ,  
SP1 3NR  
**Date:** 24 May 2017  
**Start Time:** 6.30 pm  
**Finish Time:** 9.30 pm

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Mary Douglas, Cllr John Walsh, Cllr Derek Brown OBE, Cllr Brian Dalton,  
Cllr Sven Hocking, Cllr Ricky Rogers, Cllr Atiqul Hoque and Cllr Matthew Dean

### **Wiltshire Council Officers**

Karen Linaker, Salisbury Community Engagement Manager  
Lisa Moore, Democratic Services Officer

### **Town and Parish Councils**

Laverstock and Ford Parish Council – Cllr D Burton & Cllr D Hayes

### **Partners**

Wiltshire Police – Inspector P Sparrow  
Dorset & Wiltshire Fire and Rescue – Jason Moncrieff  
Purple Flag – Amanda Newbery  
Salisbury BID – Steve Godwin

**Total in attendance: 32**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
5	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Mary Douglas welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
6	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
7	<p><u>Your Local Area Board</u></p> <p>The Community Engagement Manager; Karen Linaker gave an introduction to Area Boards.</p> <p>Slides to be attached to minutes.</p> <p>Questions:</p> <ul style="list-style-type: none"> <li>• Could the slides be sent out to people before the minutes are published? <u>Answer:</u> Yes.</li> <li>• Neighbourhood Watch (NW) was a good system, had the new Crime and Community Safety (CCS) sub group replaced this? <u>Answer:</u> The first meeting of the CCS was held in October last year. The Area Board will reappoint that group and meetings would start again. NHW was a separate organisation from that, it was there to share information with the Police. A good way to get information was to use the Community Messaging system.</li> </ul>
8	<p><u>Refreshments and music</u></p> <p>The Board received a musical performance from local performance group; Starcast.</p>
9	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the last two meetings held on 9 March 2017 and 16 May 2017 were agreed as a correct record and signed by the Chairman.</b></p> <p><u>Matters Arising</u></p> <p>Highways had provided a response to the following questions raised at the last meeting:</p> <ol style="list-style-type: none"> <li>1. A request that the delamination strategy be reviewed, with a view to ensuring that neighbourhoods such as Bemerton Heath were given a</li> </ol>

	<p>fairer chance of being resurfaced:</p> <p><u>Answer:</u> As the road conditions improve overall there will be a greater opportunity to include more of the minor roads, especially those where there is delamination that currently would not be a priority for treatment.</p> <p>2. Establish if additional funding was available from adult social care?</p> <p><u>Answer:</u> Adult social care has significant budget pressures and is unlikely to be a realistic source of funding for road improvements in the foreseeable future. The Housing Revenue Account may be a more suitable source for such an investment, but again the cost of improvements may not be affordable.</p> <p>3. Clarification on the statistic which reads only 199m of unclassified roads to be treated – if that was the case, the Board would register a strong dissatisfaction with this part of the investment strategy.</p> <p><u>Answer:</u> The information included in the proposed list of schemes indicates 581 meters of unclassified road to be treated in the Salisbury area in 2017/18. For information the lengths treated since 2014 in Salisbury were:</p> <p>5.2km treated in Salisbury since 2014.</p> <p>A Roads = 2.74km C Roads = 0.44km Unclassified = 2.06km</p>
10	<p><u>Declarations of Interest</u></p> <p>The following declarations of interest were made:</p> <p>Cllr Douglas – Knew members of the Bemerton Heath Inter-Agency Group, which had applied for Community Area Grant Funding in item 14. As this was not a pecuniary interest, Cllr Douglas took part in discussion and the vote for this application.</p> <p>Cllr Rogers – Had used the multi-use games compound detailed in the Bemerton Heath Inter-Agency Group Application in item 14. As this was not a pecuniary interest, Cllr Rogers took part in discussion and the vote for this application.</p>

	<p>Cllr Walsh - Was a volunteer for Mencap which was mentioned in the Community Area Grant application from Exeter House School Parents Association. As this was not a pecuniary interest, Cllr Walsh took part in discussion and the vote for this application.</p>
11	<p><u>Chairman's Updates</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> <li>• City Centre Pavements due to be refurbished Jan 2018: Butcher Row, Fish Row and Poultry Cross</li> <li>• Future AB dates were all Thursdays: July 6, Sept 14, Nov 9, Jan 11</li> </ul>
12	<p><u>Outside Bodies and Working Groups</u></p> <p>The Board considered the Outside Bodies and Working Groups Report attached to the agenda.</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board agreed to:</b></p> <ul style="list-style-type: none"> <li>• <b>Appoint Councillor representatives to Outside Bodies as set out in the edited Appendix A as attached to these minutes</b></li> <li>• <b>Agree to reconstitute and appoint to the Working Group(s) as set out in the edited Appendix B attached to these minutes.</b></li> <li>• <b>Note the Terms of Reference for the Working Group(s), as set out in Appendix C.</b></li> <li>• <b>Re-appoint an Older People's Champion and a Carer's Champion for the Area Board, in accordance with Appendix D.</b></li> </ul>
13	<p><u>Information items</u></p> <p>The Board noted the written updates attached to the agenda and circulated at the meeting.</p> <ul style="list-style-type: none"> <li>a) Healthwatch Wiltshire</li> <li>b) Clinical Commissioning Group</li> </ul>
14	<p><u>Local Youth Network (LYN)</u></p> <p>The Chairman explained that since the LYN was set up the Board, on most occasions, had approved their recommendations. This was a reflection on the thoroughness of the LYN Group's vetting process of applications put before them. However, as Cllr Douglas had reminded the Board on many occasions,</p>

the final decision rests with the Area Board, who have a wider perspective than the LYN. On this occasion, it wished to debate two of the applications and that this no way reflected on the integrity of the Groups work.

Cllr Rogers noted that he had been on the LYN for the last 4 years and felt that they did a good job of interrogating applicants, in addition to the professional Officer who vets applications before they get to be considered. He had decided to stand down as the representative on the LYN as he felt the Board should take the recommendations forward.

The Chairman thanked Cllr Rogers for his work with the LYN Group.

The Board then considered the applications for funding as detailed in the agenda.

#### WYAP - Fabric of Life in Salisbury - discussion

The Chairman noted her concern that as a Board it was not able to fund projects of a political nature or those with a wider agenda. She also noted that the applicant had applied for a large grant from the Heritage Lottery Fund, and in comparison, the Board held a small budget to allocate throughout the year.

Cllr Hocking felt that the Board should focus on funding projects in the Salisbury area, and felt that this was a County wide project.

Cllr Walsh asked how many young people from the Salisbury Area would benefit from this project? Answer: On page 52 of the agenda, the report clarifies approx. 15 young people from Salisbury. However once the work was complete and exhibited then many more.

The Chairman asked the applicant to clarify what was meant by the phrase 'to identify and develop allies' and read the definition of the word allies from the English dictionary. Answer: Carrie Creamer explained that the WYAP had existed for 15/16 years in Wiltshire. Its remit was to develop social arts and focused on developing work around resilience and building strong communities. The nature of this work had been brought about to combat the effects of bullying. The project supported equality, diversity and celebrating difference. The young people involved with this work saw the word allies as meaning someone who stands with them and supports them.

#### Questions from the floor:

Were elected members able to tell us whether other projects supporting these groups had been funded by the Board? Answer: The CEM looked in to this following the meeting:

At the meeting of the Board held on 17 March 2011, the following funding was awarded:

Decision

Rainbow Rooms UK was awarded £984 towards publicising and promoting support and services to lesbian gay bisexual and transgender (LGBT) people in Salisbury.

*Reason – The application met the Community Area Grants Criteria 2010/11 and would help raise awareness of services to LGBT people.*

Cllr Dalton moved that the LYN recommendation be approved, this was seconded by Cllr Rogers.

The motion was not carried.

The Board then voted on the recommendation of refusal.

Decision

**The application from WYAP for the Fabric of Life in Salisbury project was refused for the following reasons:**

- **A small number (15) of young people directly involved did not represent community-wide benefit.**
- **The main project funded by the Heritage Lottery Fund (£36K) would go ahead anyway without SAB funding.**

Decision

**The Avon and Wiltshire Mental Health Partnership Trust was awarded £250 towards the Wiltshire Early Intervention Football Team project.**

Life Rocks – discussion

Cllr Dean noted that SCC had generously funded the Bunker project, when the grant using development money was made from the Local Authority. At that time the applicant made it clear that the establishment would be self-funding. Although he was sympathetic towards the aims of the organisation, until the board saw records of achievement, he was not prepared to support the project.

Cllr Rogers asked for clarification on how many applications the board had funded from the applicant before? Answer: One; a snare drum summer course.

Cllr Dalton noted that the project summary stated that the funds were needed to secure match funding, he asked if they did not get funding here would they lose the other funding? Answer: Tom Bellshaw; volunteer for Life Rocks, stated that this was a community interest company. The match funding from the board would enable some of the most vulnerable young people in NEETS, aged 14 – 19, and in care of the local authority, to benefit from the project. We would want to show transparency and accountability.

Cllr Hoque noted that he was in favour of giving young people opportunities, however two years ago the applicant was full of confidence that they would be

	<p>self-funding.</p> <p>Cllr Walsh noted that he was aware that the conservative members of SCC had not been in favour of the bunker project from the start. This applicant has only been awarded one other grant. The youth service had been transformed by this group.</p> <p>The Chairman noted that there was no political motive.</p> <p>Cllr Brown noted that he had supported the bunker and had pleasure of opening it as mayor. The business plan was something that should be looked at, however it was difficult to quantify and achieve figures at this stage.</p> <p>Cllr Rogers moved the motion to support the recommendation of the LYN and fund the project. This was seconded by Cllr Walsh.</p> <p><b><u>Decision</u></b>  <b>Life Rocks was awarded £3,000 towards the Music tuition project.</b></p> <p><b><u>Decision</u></b>  <b>Bemerton Heath Interagency Group was awarded £800 for the compound project</b></p> <p><b><u>Decision</u></b>  <b>St Edmunds School For Girls was awarded £2,500 towards the South Wiltshire Mindfulness in Schools Collaboration project.</b></p> <p><b><u>Decision</u></b>  <b>The 5 Rivers gym wellbeing project was awarded £3,000.</b></p> <p>The Chairman reiterated the Board's gratitude and support to the LYN.</p>
15	<p><b><u>Partner and Community Updates</u></b></p> <p>The Board received the following verbal updates:</p> <p><b><u>Salisbury City Council (SCC)</u></b>  Matt Dean – Leader</p> <ul style="list-style-type: none"> <li>• Election outcome overview – 17 Conservative, 5 Labour, 1 Lib Dem</li> <li>• The first meeting of the new Full Council would be on 5 June 2017, at the Guildhall commencing at 6-30pm. Thereafter the Council would be back into its published committee cycle.</li> <li>• A meet your new Councillor event was planned for this coming Saturday 27th at the Guildhall 10am to midday. This was an opportunity for anybody who so wished to come along and meet their new elected representatives for the City.</li> <li>• A sunset ceremony would take place as part of the Salisbury Live event</li> </ul>

on the Market Place on 9 June. The ceremony, performed by the band of the Royal Artillery would commence at 6-30pm on the Guildhall Square.

- The asset transfer implementation continued, with large scale additional investment into street cleaning starting to happen. The Market Place and Guildhall Squares in particular, were already showing a big improvement.
- The new Council's focus would be on improving the cleanliness of the City, investing and raising the standards in our parks to the highest levels and to increase the number and diversity of the events programme in the City.
- The Council would also soon be starting on its large scale capital programme and looking at investment requirements for facilities such as public conveniences and children's play areas.
- The Council had commenced a programme of weed spraying around the City. This was part of a 3 year programme , with two full sprays of the City per year.
- During the week commencing 5 June the Council was funding and managing a large capacity, highly powerful street sweeping truck to address the weed and detritus issues around the A36 from Tesco roundabout to St Pauls. This truck was being brought in from Bristol and was the most powerful available. It would be in Salisbury for a full week. Once finished, smaller, more routine machines had been funded to access the areas the bigger machine could not and to also address, over a four-month period, all the other main roads into and around the City.
- During the next two to three weeks a significantly increased number of hanging baskets would be appearing in the City, focussing this year on the Market Place and Guildhall Square areas.

The spraying, cleansing and floral initiatives would certainly have a very beneficial impact on the City environment.

The Chairman noted that the Area Board worked well and closely with SCC.

#### Laverstock and Ford Parish Council

David Burton, Chairman; gave the following updates:

- Play Areas in Laverstock and Ford Parish.  
The Locally Equipped Area of Play at Old Sarum Country Park which Cllr Waller mentioned at the March Salisbury Area Board meeting was completed on time and to budget. It was proving very popular with the young people who helped select the play equipment in it. Our Neighbourhood Equipped Area of Play, together with an intergenerational Trim Trail, a new Multi Use Games Area and a Solar Powered Mixing Desk would be installed at The Green, Old Sarum in July. At Bishopdown Farm, three Play Areas owned and managed by Wiltshire Council had been shut by the Contractors without notice to Laverstock and Ford Parish Council. (The Parish Council has subsequently managed to work with the Contractors and re-open the most popular of these Play Parks



before Half Term).

- Laverstock and Ford Country Park.

Progress with transfer arrangements from the Developers continued to be very slow. However the Parish Council had convened a team of twenty volunteer residents from both Laverstock and Ford Parish and Salisbury City Parish to develop the management plan for the site in preparation for handover. We are making significant progress with the Developer too and expect some good news on this front ahead of the next Area Board meeting.

- Salisbury Bee City Trail.

Laverstock and Ford Parish Council were supporting this initiative as Main Sponsor and were funding a Bee City point by the One-Stop and food outlets in Laverstock. This point was well placed to attract interest in the Trail from students at the three Secondary Schools and Junior School on the Laverstock campus. The point will also link the Bee City Trail with the Laverstock and Ford Meadows and Downs Trails which run across our Parish. We are keen to do more bridge-building collaborative work with Salisbury City Parish of this nature following resolution of the Community Governance Review Boundary issues in 2016.

#### Police – Inspector Pete Sparrow

A written update was circulated at the meeting, in addition, the following verbal update was provided:

- Following the recent event in Manchester combined with the Westminster event, the National threat level had been raised last night to critical. This meant that a third attack was highly likely.
- Military personnel would be deployed across the country where needed.
- At this stage, there was no known threat to Wiltshire. Be alert but not alarmed. The telephone number for the Counter Terrorism Hotline was 0800 789321.

#### Fire – Jason Moncrief

In addition to the paper update attached to agenda, the following verbal update was given:

- There had been a shuffle around of Officers before the elections. Jason was the District Commander looking after the stations of Salisbury and Wilton.
- For the period of March and April there were 60 incidents, with 40 of those being fires. Other incidents included assisting The South West Ambulance service to gain access to properties and to provide assistance with bariatric patients.

- Salisbury was a 2-appliance station, with one full time and the second, manned by retained staff. This gave 100% availability to the first appliance and 87% to the second appliance.

#### Salisbury BID – Steve Godwin

Experienced a change of direction of new SCC. Our small budget comes from businesses within the ring road. Footfall was up this year between January to April by 1.8%. This would be affected by the tragedy in Manchester.

Although there were some empty shops around we are well below the national average.

We have uniformed rangers in the city supporting people in the city. We will have a third ranger by the mid-summer.

Spending a lot of our budget on promoting the city. 'a City of Stories' was a new initiative to encourage people to 'Shop Salisbury, shop local'.

The City council in bloom initiative would be enhanced by the BID by installing flower towers, at spots around the city, such as Fisherton Street and Catherine Street in areas just outside the immediate city.

Work was already underway planning Christmas.

The Chairman noted that the BID was so good for our city.

Cllr Rogers asked for an update on the work of Rapid Response cleaning, whether they have moved out of city centre occasionally? Answer: We have an electric vehicle with steam cleaner, this had been removing the graffiti along the ring road. It had also been to the five Park & Ride sites, and had been to Bemerton and Harnham.

#### Community Engagement Manager – Karen Linaker

The big pledge DVD was shown. Karen urged people to get in touch for further information if they were keen to get involved.

#### Dementia Friendly Salisbury – Karen Linaker

A year ago the Area Board committed to making Salisbury a 'Dementia Friendly' community. This would always be a work in progress.

Tourist coaches that bring people to visit, may include visitors with a low-level dementia. Progress had been made on this work, by the working group and forums. The main group that sits behind this was the Dementia Action Alliance.

Groups come together to help one another out and make progress.

Last week was the Dementia Action week, this takes place every year in May.

	<p>Karen thanked Salisbury Cathedral for their work in Dementia Action week.</p>
<p>16</p>	<p><u>Public Services Protection Order</u></p> <p>Cllr Matthew Dean updated the Board on the work carried out on the Salisbury's Public Spaces Protection Order (PSPO), as detailed in the report attached to the agenda.</p> <p>It had become clear that it was not apparent to everyone that the old bylaws for the city were not descended when Salisbury District Council dissolved.</p> <p>Wiltshire Council had been involved with working groups across Salisbury where anti-social behaviour was taking place. Groups had met, chaired by an Officer. Actions of the group had led to the closing down of a sex establishment.</p> <p>A Draft PSPO proposed for this area had been produced and was attached to the agenda. It was felt to be a very useful tool for the Police and Local Authority.</p> <p>The Chairman asked that a typo in the document be corrected, this related to section 3 b, which reads - Remain in a public toilet when asked to <u>do so</u> in order to prevent nuisance or disorder</p> <p>It should read - when asked to leave.</p> <p><b><u>Decision</u></b>  <b>Subject to the above amendment, the Salisbury Area Board agreed to:</b></p> <ul style="list-style-type: none"> <li>• <b>note the further work carried out to develop the proposed PSPO in Salisbury.</b></li> <li>• <b>Mandate that the PSPO working group carry out the necessary consultation on the agreed conditions to be contained within the order, and the area of Salisbury affected.</b></li> </ul>
<p>17</p>	<p><u>Health &amp; Wellbeing Group Update and Funding</u></p> <p>The Board considered funding bids as detailed in the agenda.</p> <p>It was noted that due to the timing of the unitary election and the scheduling of the first Salisbury Area Board meeting in 2017, the Health &amp; Wellbeing Group had not yet met to consider the applications.</p> <p>The Board was therefore asked to consider awarding funds to these H&amp;WB applications, with the condition that the Health &amp; Wellbeing Group were in support of the Boards decision; when they met on 31 May 2017.</p> <p>Any queries raised by the Group at their next meeting could then be dealt with under the delegated powers divulged by the Area Board to the Community Engagement Manager, in consultation with the Board Chairman.</p>

	<p>Following discussion, the Board voted on the applications in turn:</p> <p><b><u>Decision</u></b>  <b>Avon &amp; Wilts Mental Health Partnership Trust was awarded £500 of funding from the Health &amp; Wellbeing budget for 2017/18.</b></p> <p><b><u>Decision</u></b>  <b>Salisbury Literacy Festival was awarded £1,000 of funding from the Health &amp; Wellbeing budget for 2017/18.</b></p> <p><b><u>Decision</u></b>  <b>Salisbury Dementia Action Alliance Launch Event – £350 of funding from the Health &amp; Wellbeing budget for 2017/18.</b></p> <p><b><u>Decision</u></b>  <b>Wiltshire Music Centre was awarded £1,500 of funding from the Health &amp; Wellbeing budget for 2017/18.</b></p> <p><i>Note: Following the Board meeting, the H&amp;WB Group met on 31 May 2017, where they considered the applications for funding, along with the decisions of the Board, as detailed above.</i></p> <p><i>The Group did not support the applications put forward by the Avon &amp; Wilts Mental Health Partnership Trust, or the Salisbury Literacy Festival.</i></p> <p><i>Their recommendations for funding were to support the Salisbury Dementia Action Alliance to the sum of £350 and the Wiltshire Music Centre to the sum of £1,500.</i></p> <p><i>In light of these recommendations, the Board would ratify their decision at the next meeting in July.</i></p>
18	<p><b><u>Community Area Grants</u></b></p> <p>The Board considered six applications for funding from the Community Area Grant Scheme, as detailed in the agenda. It was noted that as the Board only had £64,000 for the year to allocate to grant projects, it would need to consider a reduced amount of funding for some projects, and that each application would be judged on its own merits.</p> <p>Applicants present were invited to speak in support of their applications.</p> <p>Following discussion, the Board voted on each application in turn.</p> <p><b><u>Decision</u></b>  <b>St Marks Pre-school was awarded £1,500 towards Outside Classroom.</b>  <b><u>Reason</u> – The application met the Community Area Grants Criteria 2017/18</b></p>

	<p><b><u>Decision</u></b> Salisbury Garden Volunteers was awarded £500 towards</p> <p><b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2017/18</i></p> <p><b><u>Decision</u></b> Bemerton Heath Interagency Group was awarded £2,700 towards the roof project for the multi-use games area.</p> <p><b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2017/18</i></p> <p><b><u>Decision</u></b> The application from City Gate Salisbury, was deferred until July.</p> <p><b><u>Reason</u></b> <i>The applicant requested the deferral pending further development of their project.</i></p> <p><b><u>Decision</u></b> Young Gallery was awarded £1,000 towards the purchase of display cases.</p> <p><b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2017/18</i></p> <p><b><u>Decision</u></b> The Secret Garden Salisbury was awarded £2000 towards the interactive 3D bee trail.</p> <p><b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2017/18</i></p> <p><b><u>Decision</u></b> The application from Exeter House School Parents Association was deferred until July.</p> <p><b><u>Reason</u></b> <i>The applicant was waiting for confirmation on a large Government Grant which would impact on the funding of the project as a whole.</i></p>
19	<p><b><u>Close</u></b></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on 6 July City Hall Salisbury.</p>
<p><b><u>Attachments - Slides</u></b></p>	